

Wealcroft

Leam Lane

Gateshead

NE10 8LT

Tel: 0191 4692462

hilltopschool@gateshead.gov.uk

Head Teacher: Ms Anita Bell

May 2025

**Parents’ Evening: Wednesday 11th June**

Dear Parent/Guardian,

We would like to invite you to a parents’ evening to discuss your child’s education and progress. If you would like to attend, choose a time that is convenient for you from the list below and return the tear-off slip to school, no later than **Friday 6th June.**

Appointments will be in 10 minute slots and you will be allocated a time as close to your request as possible. Your appointment time will be confirmed, and we ask that you do not arrive at school until your allocated time. If you would prefer to have a virtual meeting, we can also offer a phone appointment and we will endeavour to call you during the week, please indicate if you would prefer this option.

If you have an appointment before 4pm, and you would like your child to stay at school until you arrive, please indicate below. If your appointment is after 4pm, your child will come home as normal.

We look forward to seeing you there.

Yours sincerely,



Anita Bell

**Parent’s Evening Reply Slip**

**Pupil Name:­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
|  | 3.15pm ­- 3.45pm  |
|  | 3.45pm – 4.15pm |
|  | 4.15pm – 4.45pm  |
|  | 4.45pm – 5.15pm |
|  | 5.15pm – 5.45pm |

 I would/ would not like a phone call appointment

I would/would not like my child to stay at school until I arrive.



